



STATE PROCUREMENT OFFICE
NOTICE OF REQUEST TO AMEND AN EXEMPTION
FROM HRS CHAPTER 103D CONTRACT

12 JUN 22 P1:17
STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer
FROM: DBEDT
Name of Requesting Department

Pursuant to HRS §103D-102(b)(4) and HAR section 3-120-5(d), the Department requests to amend an exempt contract as follows:

1. SPO-007, Exemption Reference (PE) Number: 12-100D

2. Vendor/Contractor/Service Provider Name: PacificBasin Communications, LLC

3. Describe the goods, services, or construction:

Purchase a Department of Business, Economic Development and Tourism 16-page energy publication insert from Hawaii Business magazine. Objectives of this energy publication is to generate awareness that energy is an economic driver and job creator, to highlight Hawaii as the energy test bed, and to communicate the urgency of the Hawaii State Energy Office's agenda of powering Hawaii's economy and promoting energy security through clean energy.

4. Explain in detail what is being amended:

Due to the deadlines for printing of the energy publication, it will not be possible to purchase the energy publication for the August issue of the Hawaii Business magazine. The energy publication will be published in the September issue of the magazine. The September issue of Hawaii Business magazine is a well-read issue with a focus on the construction industry which the solar energy market has a favorable impact on. Although the energy publication will not run in time for the Asia Pacific Clean Energy Summit and Expo in August, the vendor will print the energy publication insert for distribution at the Summit. To meet the September issue deadlines we must receive SPO response by July 2.

5. Amended contract price for this request: \$ N/A

6. Explain in detail why the amendment(s) are necessary:

Due to the deadlines for printing the energy publication, it will not be possible to purchase the energy publication for the August issue of the Hawaii Business magazine, thus we must postpone by just one month to the September issue. It is important that DBEDT publish this energy publication. Content will include energy is an economic driver and job creator and highlight Hawaii as a test bed for energy initiatives. Content will be accompanied by compelling data.

7. Identify the primary individual(s) who is knowledgeable about this request, who will conduct and manage this process, and has 1) completed mandatory training and 2) who may be contacted for follow up inquiry, if any.

(Type over "example" and delete cells not used.)

Department Personnel Name	Division/Agency	Phone Number	Email address
Kathy Yim	DBEDT	587-9003	kyim@dbedt.hawaii.gov
Mark Glick	DBEDT	587-3812	mark.b.glick@dbedt.hawaii.gov

*All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
I certify that the information provided is to the best of my knowledge, true and correct.*



Department Head Signature

6-22-12

Date

For Chief Procurement Officer Use Only

Date Notice Posted: 6-22-12

Submit written objection to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

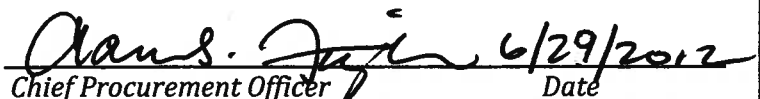
This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply (i.e. vendor is required to be compliant on the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting System.

If there are any questions, please contact Donn Tsuruda-Kashiwabara at 586-0565 or donna.tsuruda-kashiwabara@hawaii.gov.

☒ Approved

☐ Disapproved

☐ No Action Required


Chief Procurement Officer

6/29/2012
Date